

JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES
BOARD OF COMMISSIONERS'
ELECTRIC DIVISION MEETING MINUTES

June 09, 2025

The electric division regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday July 9, 2025, at 4:30 PM.

AGENDA ITEM #1 CALL TO ORDER:

Chairman Demicco announced the meeting in session at 4:33 PM with Commissioners Ken Comfort, Timothy Sharkey, and Elier Alvarado, Director of Utilities, present. Also in attendance was Todd Sklodosky recording and members of the public.

AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 11, 2025.

Commissioner Sharkey made the motion to approve the minutes of the regular meeting on June 11, 2025. Motion seconded with **All in favor; motion carried.**

AGENDA ITEM #3 ADDRESS PUBLIC CONCERNS.

No public concerns were made mention for this session.

AGENDA ITEM #4 READING OF COMMUNICATIONS.

There were no readings for this session.

AGENDA ITEM #5 REPORTS FROM THE COMMISSIONERS.

Chairman Demicco made mention he attended a couple of CMEEC meetings.

AGENDA ITEM #6 DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED CHANGES TO POLICY MANUAL REGARDING DRESS CODE AND OFFICE HOURS.

Commissioner Comfort made the motion to accept the new dress code. Motion seconded with **All in favor; motion carried.**

Comm. Comfort made the motion to adopt the new office hours work schedules for the lineman and office personnel beginning August 4, 2025. Motion seconded with **All in favor; motion carried.**

AGENDA ITEM #7 DISCUSS AND ADOPT NEW INCIDENT REPORT INTO THE POLICIES AND PROCEDURES.

Chairman Demicco made the motion to accept the new pre-employment screening, incident report and new health clinic. Motion seconded with All **in favor; motion carried.**

AGENDA ITEM # 8 OTHER BUSINESS.

Director Alvarado shared a breakdown of all the insurances and cost savings. He also made mention of changes to the I.B.E.W. union contracts specifically Article 5, section 5.1 (job description) and review of section 12 (wages).

The new apprentice agreement has been finalized and will be incorporated into the union agreement. Per contract the starting wage will be \$31.45 per hour. Comm. Comfort made the motion to adopt the new memorandum. Motion seconded with All **in favor; motion carried.**

AGENDA ITEM #9 NEW BUSINESS.

Director Alvarado provided the Board with an update on the power factor issue, including the corrective measures implemented to prevent recurrence. He reported that the results the appropriate agencies.

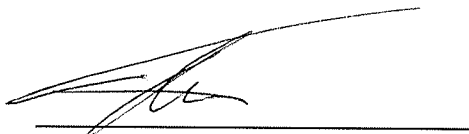
AGENDA ITEM #10 EXECUTIVE SESSION.

A quorum decision was made to hold both divisional executive sessions during the sewer division's meeting.

AGENDA ITEM #10 ADJOURN.

Chairman Demicco made the motion to adjourn at 5:03 PM. Motion seconded with All **in favor; motion carried.**

Respectfully submitted by,

A handwritten signature in black ink, appearing to read 'Todd A. Sklodosky', is written over a horizontal line.

Todd A. Sklodosky
Secretary to the Board